



American Society of Landscape Architects
Northern California Chapter

EXECUTIVE COMMITTEE MEETING MINUTES

Monday, 21 May 2012
APDW, San Rafael, California

President Philips called the Executive Committee meeting to order at 7:10 pm. Those in attendance and constituting a quorum were:

Present:

April Philips	<i>President</i>	Anita Bueno	<i>Director</i>
Sarka Volejnikova	<i>President-Elect</i>	James Ingels	<i>Director</i>
Christopher Kent	<i>Trustee Delegate</i>	Joe Runco	<i>Director</i>
		Mitchell Wilks	<i>Past President/ CCASLA Delegate</i>

Absent:

Michelle Koo	<i>Vice-President</i>	Timothy Coppola	<i>Director</i>
Amy Cupples-Rubiano	<i>Secretary/Treasurer</i>	Dave Mitchell	<i>CCASLA Delegate</i>

Others Present:

Laura Leuer *Chapter Administrator*

I. President's Report

- a. The Annual Meeting and Awards dinner was a success.
- b. Volejnikova discussed the National meeting. It would be beneficial to have 2 members of the Executive Committee in attendance.

II. Secretary/Treasurer's Report

- a. **Approval of Minutes from 4/9/2012**
Motion by Bueno: Move to approve the 9 April 2012 meeting minutes. Seconded by Wilks and passed without dissent.
- b. **Review of Financial Statement from QE 3/31/12**

III. Project To-Do List Updates

- a. **Sponsorship – Fundraising:**
 - 65% of Annual Sponsorship Goal achieved
 - Sponsorship still needed for Giant's Family Outing, remaining Lectures and website
 - Sponsorship fundraising for 2012-2013 year to begin in July
- b. **Committees**
 - Lecture Series:
 - o June 21 Lecture will be Working in Stone
 - o September 20 Lecture will be Pro-Bono Projects



- o Lecture for Rising Water Levels to be postponed to 2012-2013 season
- EP: Mentorship Program postponed to September
- Awards:
 - o Dinner was successfully held on April 26th.
- Giants Day: Tickets will be \$20 students, \$30 members, \$45 non-members
- Communications:
 - o Committee and web designer completing the website punch list.
- Membership:
 - o Emeritus members will be contacted to confirm their involvement.
- Fellowship: Nothing to report
- Stewardship: Nothing to report

IV. CC/ASLA Report

- a. Nothing to report

V. Trustee Report

- a. New bills will determine if a college degree is licensure requirement for landscape architects.

VI. Unfinished business

- a. None to report

VII. New Business

- a. All Committees need to try to fill the Executive Committee.

VIII. Adjourn

Meeting adjourned by President Phillips at 9:24 pm. The next Committee meeting will be held on 11 June 2012 at RHAA in San Francisco.

IX. Upcoming Meetings

July 9, 2012 @ TBD

August 13, 2012 @ TBD

September 10, 2012 @ TBD

Respectfully Submitted,

Amy Cupples-Rubiano

Amy Cupples-Rubiano
Secretary/Treasurer